



DAVIDSON COUNTY HEALTH DEPARTMENT

Protecting, Caring, Serving Our County

Lillian Koontz, MPA, REHS
HEALTH DIRECTOR

Dr. Terry Ellington
CHAIR, BOARD OF HEALTH

Michael Garrison, MD
MEDICAL DIRECTOR

☐ Completed plat or site plan submitted

File Number: _____

(Office Use Only)

Davidson County Health Department Existing System Application

Applicant: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____

Phone #: _____

Email: _____

Owner: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____

Phone #: _____

Email: _____

Requesting:

☐ Reconnection to existing septic system when the proposed facility is in same footprint as existing/previous facility

☐ Reconnection when the proposed facility is not in same footprint as existing/previous facility

☐ Site modification (e.g. addition of, storage building, swimming pool, etc.) Describe: _____

☐ Expansion to footprint of existing facility (e.g., deck, family room, etc.)

☐ Other (Change of Use) Describe: _____

Proposed Facility Type: ☐ House/Modular ☐ Mobile/Manufacture Home ☐ Business ☐ Other: _____

Residences:

Proposed # of bedrooms: _____ Proposed # of Occupants: _____ Other: _____

Businesses (please discuss with local health department prior to completing):

of seats: _____ # of Employees: _____ Other: _____

Parcel Number: _____ Property Acreage: _____

Property Address: _____

Directions to Site: _____

Year wastewater system was installed (if known): _____

Name(s) that original permit could have been issued to (if known): _____

Are you requesting any changes to wastewater design flow or wastewater strength? ☐ Yes ☐ No

Foundation Type: Basement? ☐ Yes ☐ No

Basement Fixtures? ☐ Yes ☐ No

Crawl Space? ☐ Yes ☐ No

Slab Foundation? ☐ Yes ☐ No

Type of Water Supply: ☐ Private well ☐ Public well ☐ Shared well ☐ Public / Municipal Supply ☐ Spring ☐ Other: _____

IF THE INFORMATION IN THE APPLICATION FOR AN EXISTING SYSTEM AUTHORIZATION (ESA) IS FALSIFIED, CHANGED, OR THE SITE IS ALTERED, THEN THE ESA SHALL BECOME INVALID.

I have read this application and certify that the information provided herein is true, complete, and correct. Authorized county and state officials are granted the right of entry to conduct necessary inspections to determine compliance with applicable laws and rules. I understand that I am solely responsible for the proper identification and labeling of all property lines and corners and making the site accessible. I understand that if the information in the application is falsified, changed, or the site is altered, then the Existing System Approval shall be invalid. I agree not to hold Davidson County, nor any employee of Davidson County liable for any damages incurred to the property, as a result of conducting this evaluation/inspection.

Property owner's signature (required)

Date

Applicant's signature (required)

Date

**Must provide documentation to support claim as owner's legal representative.*

The applicant is responsible for preparing the property BEFORE an evaluation occurs. Failure properly prepare the site will result in revisit fees.

- Clearly stake/flag all property lines and corner irons.
- Property Lines must be flagged every 50ft. unless the marked property corners are visible without any obstruction.
- Stake/Flag all corners of the proposed house. The stakes should be 30 inches high and marked with brightly colored paint or ribbon.
- Stake/Flag any proposed decks, in or above ground pools, detached buildings, garages etc. The stakes should be 30 inches high and marked with brightly colored paint or ribbon.
- Locate and mark all existing utilities. Contact 811 for assistance
- Clear areas of the property that contain underbrush, tall grass, fallen branches/trees, and trim thick vegetation. The area may need to be "bush-hogged" or thinned out in order to evaluate the property. If not cleared properly, these conditions make it difficult for the environmental health specialist to access areas for the soil evaluation.
- Do not grade or excavate the site, as it is possible to damage the site beyond use.

New 2024: Revisit fees shall be levied on sites not ready for evaluation, final inspections not ready, pump checks not able to be completed, or any other requested site visit where the site is not ready. No revisit shall be made prior to the revisit fee(s) collected.

I _____ (print name), understand that a revisit fee of \$50 (1st visit), \$100 (2nd visit), and \$200 (3rd and every subsequent visit) shall be assessed if the site is not properly prepared when visited by staff to perform an evaluation. **Site being properly prepared means that the proposed structure is staked, other structures are staked, the property lines are flagged and the property corners marked. Pump checks not ready include no water in tank, power is not connected, pump is not in working order, etc. Final inspections called in and not ready at time requested (or within 30 minutes of requested time) will be assessed a revisit fee.**

Site Ready Date (When do you plan to have the site ready for first visit): _____

Signature of owner/applicant

SITE PLAN WORKSHEET

A SITE PLAN IS REQUIRED TO BE SUBMITTED WITH THE APPLICATION. INCOMPLETE SITE PLANS WILL BE RETURNED FOR COMPLETION AND MAY RESULT IN A DELAY OF YOUR SITE BEING EVALUATED.

Show proposed residence or building footprint, wells, water lines, utility lines, patios, pools, decks, and any other item that may occupy space on the site or is of importance.

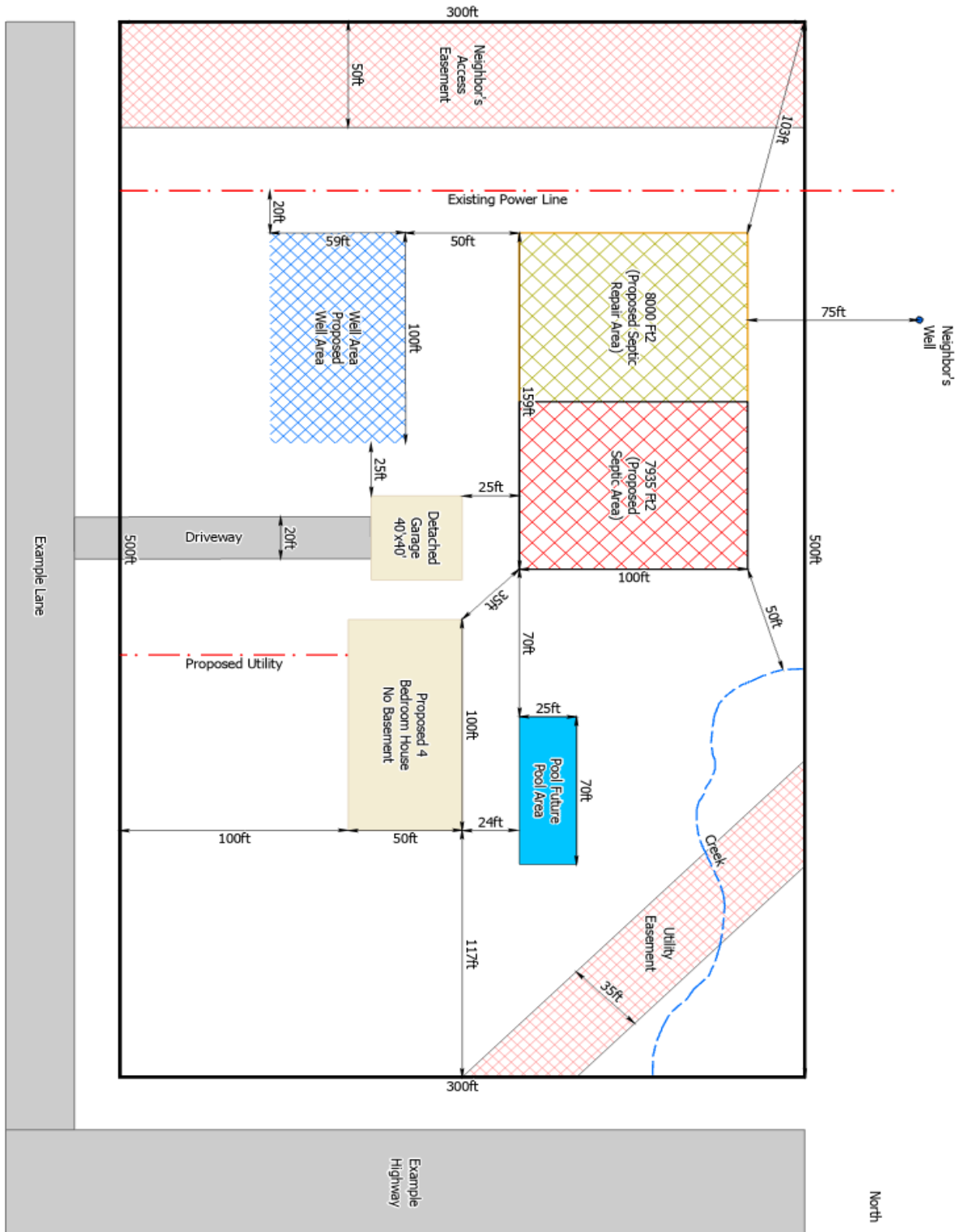
Place an (X) beside each item as you complete the site plan to ensure a complete site plan.

Show all existing and proposed property features

- ☐ Property lines with dimensions (measurements) shown.
- ☐ Facilities, structures, and appurtenances (pools, decks, sidewalks, garages, storage buildings, etc.), shown with dimensions and a minimum of two measurements to property lines or other fixed reference points (property corner, power pole, flagged tree, fence post).
- ☐ Septic systems including repair areas with setbacks to property lines or other fixed reference points.
- ☐ Vehicular traffic areas (driveways or parking areas).
- ☐ Water supplies, wells, springs, irrigation systems, and water lines.
- ☐ Utilities (power lines, gas lines, phone, cable, internet).
- ☐ Surface waters (rivers, streams, creeks lakes, ponds)
- ☐ Drainage features (ditches, pipes, curbs, gutter, and artificial drainage, as applicable).
- ☐ Septic systems and wells within 100' of the property.
- ☐ Easements and rights of ways on the property.
- ☐ Designated wetlands on the property.
- ☐ Other site features of importance.

See example site plan. Draw your site plan or submit a custom site plan/plat with the application that includes all requested information.

EXAMPLE SITE PLAN



This example was prepared to assist you in drawing your own site plan for your property. Without your site plan we cannot perform the site evaluation. If you have any questions, please call us at (336)-242-2310.